

NIELIT/CH/ADMN-02/2024/478

Dated: 01<sup>st</sup> February 2024

**OFFICE ORDER**

The following activities are hereby assigned to "Relations, Branding & Business Development Section" with immediate effect:

- i) Affiliation Management for formal courses at NIELIT Campus.
- ii) All activities related to Accreditation/Engagement of TPs under NSQF and ESDM Scheme, etc.
- iii) Activities related to engagement of Training Partners (TPs), Facilitation Centres and Accredited Centres (including engagement for projects).
- iv) Management of all Govt. Schemes related with Human Resource Development.

Training Head shall direct the concerned officer(s) to hand over charge of the above activities to "Relations, Branding & Business Development Section" within 7 days from the issue of this order.

2. Ms. Meenu Dhir, Scientist 'E' shall report to Ms. Sunita Goyle, Scientist 'F' with immediate effect.

3. Shri Sachin Chandla, Scientist 'D' is deputed in Building Projects, NIELIT Ropar with immediate effect and will report to Executive Director, NIELIT Ropar for Building Projects. Further, Shri Chandla shall continue to assist the "Relations, Branding & Business Development Section" till further orders.

This issues with the approval of Executive Director, NIELIT Chandigarh.

To

1. Ms. Sunita Goyle, Scientist 'F'
2. Sh. Amitabh Garga, Scientist 'E'
3. Sh. Manish Arora, Scientist 'E' & Training Head
4. Ms. Meenu Dhir, Scientist 'E'
5. Sh. Sachin Chandla, Scientist 'D'

  
1-2-24

(Arvind Rawat)

Joint Director[F&A]--(Admin)

Copy to:

1. Vigilance Officer
2. Assistant Director (Finance)
3. All Staff Members
4. Executive Director's Office
5. Ms. Suman, Sr. Technical Officer – with a request to upload on the website of the Centre.
6. Personal file.
7. Hindi Section – To issue Hindi Version of the above order.
8. Notice Board.